

City Board of Education
Washington C. H. City Schools

**Proceedings, Executive Session and Regular Board Meeting
March 27, 2017**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio, met in regular session pursuant to the rules section 3313.16 of the Ohio Revised Code at the Board of Education office on March 27, 2017 at 6:00 P.M. with executive session and regular scheduled board meeting at 7:00 p.m. and proceeded to consider regular business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER: (*Agenda, Item 1*) The executive session was called to order at 6:00 P.M. by President Upthegrove.

PLEDGE OF ALLEGIANCE: (*Agenda, Item 2*) President Upthegrove led the Board in the Pledge of Allegiance.

ROLL CALL: (*Agenda, Item 3*) The Treasurer was requested to call the roll for the purpose of recording the attendance of members and others.

MEMBERS PRESENT: Craig Copas, Vice President
Jon Creamer, Member
Jennifer Lynch, Member
James Teeters, Member
Kenneth Upthegrove, President

OTHERS PRESENT: Matthew McCorkle, Superintendent
Martin Graham, Record Herald
Lisa Robinson, Secretary
Becky Mullins, Treasurer

OTHERS PRESENT: Debbie L. May, Patty Smith, Tyler DeWees, Ryan DeWees, Donald Branham, Katrina Self, Brandy Roberts, Denise Sanders, Zach Sciacca, Buddy Rickman, Sarah Wilson, Shawn Wilson, Jennifer Sciacca, Kathy Williams, Karen McCollum, Stacey Self, Mark Underwood, Brandon Underwood, Tricia Underwood, Brad Bennett, Brion Longberry, Kourtney Barcus, Louis Reid, Trevor Hicks, Mark Chrisman, Jim Hargo, Scott Snyder, Tony Nash, James A. Carr, Kelli M. Carr

EXECUTIVE SESSION: (*Agenda, Item #4*) The Board entered into executive session for the consideration of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or student.

MOTION 2017-39: Mrs. Lynch moved to enter into executive session.
Mr. Teeters seconded the motion.
On roll call the members voted as follows:
Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea;
Mr. Teeters, yea; Mr. Upthegrove, yea. (5 yeas)
President Upthegrove declared the motion carried.

[The Board entered executive session at 6:02 p.m.]

[The Board reentered regular session at 7:06 p.m.]

ADDITIONS, DELETIONS, CORRECTIONS IN THE AGENDA: (*Agenda, Item 5*) Moved agenda items #7, #20(A) and #21.

PROPOSED AGENDA: On Friday preceding this meeting, Board members were presented with a proposed agenda and other information showing business to be considered at this meeting. This explains references to the agenda, which occurred throughout the minutes.

RECOGNITION AND CONGRATULATIONS: (*Agenda, Item 7*) The Board recognized and congratulated student-athlete Brandon Underwood, a junior who qualified to the state bowling tournament. His coaches are Ron Amore, Jr. and Mark Underwood. They also recognized and congratulated student-athlete Trevor Hicks, a senior, who qualified to the state wrestling tournament. His coach is Louis Reid.

PUBLIC PARTICIPATION: (*Agenda, Item 6 and Agenda, Item 21*) The Board president recognized members of the public at this time and provided an opportunity for citizens to address the Board of Education regarding agenda items. The following persons addressed the Board: Derek Myers, Donald Branham, Stacey Self, Patty Smith, Jim Hargo, and Buddy Rickman.

NEW BUSINESS: (*Agenda, Item 20A*) Interim Superintendent.

MOTION 2017-40: Mr. Teeters moved to employ Robert Hamm as Interim Superintendent.
Mrs. Lynch seconded the motion.
On roll call the members voted as follows:
Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea;
Mr. Teeters, yea; Mr. Upthegrove, yea.
President Upthegrove declared the motion carried.

MINUTES: (*Agenda, Item 8*) The minutes for the meeting held on February 27, 2017 and special board meetings on March 9, 2017 and March 23, 2017 were included with the agenda. President Upthegrove asked if there were any corrections, additions, or deletions to the minutes.

MOTION 2017-41: Mrs. Lynch moved to approve the minutes of February 27, 2017 and special board meetings March 9, 2017 and March 23, 2017.
 Mr. Copas seconded the motion.
 On roll call the members voted as follows:
 Mr. Creamer, yea; Mrs. Lynch, yea; Mr. Teeters, yea;
 Mr. Upthegrove, yea; Mr. Copas, yea. (5 yeas)
 President Upthegrove declared the motion carried.

DEPARTMENT REPORTS: (*Agenda, Item 9*) For the Board's information, please find department reports as submitted and attached.

FINANCIAL REPORTS: (*Agenda, Item 10*) The Treasurer requested and the Superintendent recommended the acceptance of the financial reports for the month of February 2017 as presented.

MOTION 2017-42: Mrs. Lynch moved to accept the financial statement as presented for the month of February 2017.
 Mr. Creamer seconded the motion.
 On roll call the members voted as follows:
 Mrs. Lynch, yea; Mr. Teeters, yea; Mr. Upthegrove, yea;
 Mr. Copas, yea; Mr. Creamer, yea. (5 yeas)
 President Upthegrove declared the motion carried.

ACCEPTANCE OF DONATIONS: (*Agenda, Item 11*) The Treasurer requested and the Superintendent recommended the acceptance of the donations as stated below.

MOTION 2017-43: Mrs. Lynch moved to accept the donations as stated below in the motion.

1. \$15.00 – Tony Jenkins – Boys Basketball Camp Fund
2. \$30.00 – Missy Marsh – Boys Basketball Camp Fund
3. \$50.00 – Doug Marine Motors – Middle School Student Council (Wash DC Trip)
4. \$50.00 – WCH Dairy Queen - Middle School Student Council (Wash DC Trip)
5. \$60.00 – Trends – HS Lunch and Learn Program
6. \$100.00 – Carroll Halliday, Inc. – Baseball Sponsor
7. \$170.36 – Blue Lion Athletic Boosters – Boys Tennis Camp Fund
8. \$221.47 – Blue Lion Athletic Boosters – Softball Camp Fund
9. \$229.00- Blue Lion Athletic Boosters – Bowling Camp Fund
10. \$233.00 – Blue Lion Athletic Boosters – Boys Tennis Camp Fund

11. \$494.04 – Blue Lion Athletic Boosters –Baseball Camp Fund
12. \$495.00 – Blue Lion Athletic Boosters – Baseball Camp Fund
13. \$670.75 – Blue Lion Athletic Boosters – Football Camp Fund
14. \$732.55 – Blue Lion Athletic Boosters – Girls Track Camp Fund
15. \$988.09 – Blue Lion Athletic Boosters – Boys Track Camp Fund
16. \$3,000.00 – Good Hope Lions Club – 2017 Scholarships

Mr. Teeters seconded the motion.

On roll call the members voted as follows:

Mr. Teeters, yea; Mr. Upthegrove, yea; Mr. Copas, yea;

Mr. Creamer, yea; Mrs. Lynch, yea. (5 yeas)

President Upthegrove declared the motion carried.

ACCEPTANCE OF FUNDS: (*Agenda, Item 12*) The Treasurer requested and the Superintendent recommended the acceptance of the funds as stated below.

MOTION 2017-44: Mr. Creamer moved to approve the acceptance of funds as stated below.

1. \$46.11 – Auditor of State – Title IIA
2. \$300.00 – Auditor of State – Title IIA
3. \$3,600.00 – Auditor of State – Connectivity
4. \$5,648.32 – Auditor of State – IDEA Part B
5. \$7,290.18 – Auditor of State – Title I
6. \$16,242.74 – Auditor of State – Early Childhood

Mrs. Lynch seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Mr. Copas, yea; Mr. Creamer, yea;

Mrs. Lynch, yea; Mr. Teeters, yea. (5 yeas)

President Upthegrove declared the motion carried.

KINDERGARTEN REGISTRATION: (*Agenda, Item 13*)

For the Board's information, kindergarten registration for the 2017-2018 school year will be Monday evening, May 8, 2017 from 4:00 p.m. to 6:00 p.m. in the cafeteria of Cherry Hill Primary School. Those who cannot come on Monday evening can come to the Cherry Hill office on Tuesday, May 9 or Wednesday, May 10 from 10:00 a.m. to 2:00 p.m. Children must be 5 years old by August 1st to register for kindergarten. Please bring the following documents to register your child: birth certificate, social security number, immunization record, verification of address and proof of custody, if applicable.

APPROVAL OF WCHCS PRESCHOOL HANDBOOK: *(Agenda, Item 14)* The Superintendent recommended the approval of the Washington C. H. City Schools Preschool Handbook for the 2017-2018 school year:

MOTION 2017-45: Mr. Copas moved to approve the Preschool Handbook.
Mrs. Lynch seconded the motion.
On roll call the members voted as follows:
Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea;
Mr. Teeters, yea; Mr. Upthegrove, yea. (5 yeas)
President Upthegrove declared the motion carried.

HOLIDAYS FOR CLASSIFIED EMPLOYEES: *(Agenda, Item 15)* The Superintendent recommended the following holidays for 12 month classified employees for 2017-2018 as noted: July 4, September 4, November 23, November 24, December 25, December 26, of 2017 and January 1, January 15, February 19, March 30, May 28 of 2018.

MOTION 2017-46: Mr. Teeters moved to approve the holidays for classified employees.
Mrs. Lynch seconded the motion.
On roll call the members voted as follows:
Mr. Creamer, yea; Mrs. Lynch, yea; Mr. Teeters, yea;
Mr. Upthegrove, yea; Mr. Copas, yea. (5 yeas)
President Upthegrove declared the motion carried.

RESIGNATIONS: *(Agenda, Item 16)* The Superintendent recommended the acceptance of the resignations of those stated below.

MOTION 2017-47: Mr. Creamer moved to accept the resignations as stated below.

1. Mallory Bihl – Guidance counselor at Washington High School, effective August 1, 2017
2. Molly Dedo – Head cheer coach, effective March 16, 2017
3. James Meyer – Casual due to retirement, effective June 30, 2017
4. Billy Penwell – Head Custodial at Belle Aire Intermediate School due to retirement effective June 30, 2017, 31 years
5. Paige Stevens – Fifth grade (ELA & Science) teacher at Belle Aire Intermediate School, effective April 7, 2017

Mr. Teeters seconded the motion.
On roll call the members voted as follows:
Mrs. Lynch, yea; Mr. Teeters, yea; Mr. Upthegrove, yea;
Mr. Copas, yea; Mr. Creamer, yea. (5 yeas)
President Upthegrove declared the motion carried.

EMPLOYMENT: (*Agenda, Item 17*) The Superintendent recommended the employment of the persons stated in the categories below.

MOTION 2017-48: Mrs. Lynch moved to employ the persons stated in the motion below.

1. Larry Adams – Casual
2. Michael Phillips – Substitute educational aide
3. Evalena (Tena) Rickman – Substitute educational aide, effective March 6, 2017
4. Tyneika Rickman – Substitute educational aide, effective March 6, 2017
5. Ciera Strahler – Volunteer softball coach
6. Ryan Wells – Community assistant weight room coach (spring) effective March 28-May 25, 2017

Mr. Copas seconded the motion.

On roll call the members voted as follows:

Mr. Teeters, yea; Mr. Upthegrove, yea; Mr. Copas, yea;

Mr. Creamer, yea; Mrs. Lynch, yea. (5 yeas)

President Upthegrove declared the motion carried.

SUPERINTENDENT'S REPORT: (*Agenda, Item 18*) During the Superintendent's report, Mr. McCorkle stated that 1) Work on installing siding at the Central Office and the old Middle School roof has begun; 2) Upcoming federal programs audit will require an automated phone call with 10 or so yes or no questions; 3) Looking at opportunities for funding with some Go Green Projects: i.e. light refracting paint, solar panels, etc.; 4) Secured new cover for high school gym floor and plan to use at graduation.

OLD BUSINESS: (*Agenda, Item 19*) None

NEW BUSINESS: (*Agenda, Item 20*)

1. **Policies-** The following is a listing of several policies as new, revised or replacement. This is for review only and a recommendation regarding the adoption of these policies will be made at the next regular meeting on April 24, 2017.

- Policy 0100 – Definitions – Revised Definitions
- Policy 0160 – Use of Electronic Mail/Text Messages – Revised Bylaw 0167.01
- Policy 0160 –Open Meetings/Sunshine Law– Revised Bylaw 0169.02
- Policy 1530- Evaluation of Principals and other Administrators – Revised Policy
- Policy 2460 – Special Education – Revised Policy
- Policy 3223 – Standard –Based School Counselor Evaluation – Revised Policy
- Policy 5330.02 – Procurement and Use of Epinephrine Auto Injectors in Emergency Situations – Revised Policy
- Policy 5830 – Student Fund Raising – Revised Policy
- Policy 6605 – Crowdfunding – New Policy
- Policy 8330 – Student Records – Revised Policy
- Policy 8500 – Food Services – Revised Policy

- Policy 9700 – Relations with Special Interest Groups – Revised Policy

PUBLIC PARTICIPATION: (*Agenda, Item 21*) This time was set aside for the public that submitted a request to address the Board by the previous Thursday before the scheduled board meeting. Moved to beginning of meeting.

ADJOURNMENT: (*Agenda, Item 22*) President Upthegrove asked for a motion to adjourn. Mrs. Lynch moved to adjourn. Mr. Copas seconded the motion. On roll call the members voted as follows: Mr. Upthegrove, yea; Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea; Mr. Teeters, yea. (5 yeas) President Upthegrove declared the motion carried.

The meeting adjourned at 7:54 P.M.

ATTEST 
President


Treasurer